

**AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT**

1. CONTRACT ID CODE  
U

PAGE OF PAGES  
1 2

2. AMENDMENT/MODIFICATION NO.  
19

3. EFFECTIVE DATE  
25-Jan-2017

4. REQUISITION/PURCHASE REQ. NO.  
1300466991

5. PROJECT NO. (If applicable)  
N/A

6. ISSUED BY CODE

N00014

7. ADMINISTERED BY (If other than Item 6)

CODE

S2206A

Office of Naval Research  
875 N. Randolph St  
Arlington VA 22203-1995  
wyneisha.lewis@navy.mil 703-696-2901

DCMA BOSTON  
495 SUMMER STREET  
BOSTON MA 02210-2138

SCD: C

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code)

Marine Acoustics, Inc.  
809 Aquidneck Avenue  
Middletown RI 02842-5278

9A. AMENDMENT OF SOLICITATION NO.

9B. DATED (SEE ITEM 11)

[X]

10A. MODIFICATION OF CONTRACT/ORDER NO.

N00178-05-D-4445 / N00178-05-D-4445-EE01

10B. DATED (SEE ITEM 13)

12-Apr-2012

CAGE CODE  
4W813

FACILITY CODE

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

SEE SECTION G

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(\*)  A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER (Specify type of modification and authority)  
FAR 43.103 (b) Unilateral Modification IAW FAR 52.232-22 Limitation of Funds

E. IMPORTANT: Contractor  is not,  is required to sign this document and return \_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print)

16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)

Tracie L Simmons, Contracting Officer

15B. CONTRACTOR/OFFEROR

15C. DATE SIGNED

16B. UNITED STATES OF AMERICA

16C. DATE SIGNED

(Signature of person authorized to sign)

BY /s/Tracie L Simmons

(Signature of Contracting Officer)

25-Jan-2017

NSN 7540-01-152-8070

PREVIOUS EDITION UNUSABLE

30-105

STANDARD FORM 30 (Rev. 10-83)

Prescribed by GSA  
FAR (48 CFR) 53.243

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**GENERAL INFORMATION**

The purpose of this modification is to:

- 1) Provide an increment of funding in the amount of [REDACTED] to CLIN 7400,
- 2) Provide an increment of funding in the amount of [REDACTED] to CLIN 7700,
- 3) Provide an increment of funding in the amount of [REDACTED] to CLIN 9700, and
- 4) Update Section G, 1.3 Allotment of Funds.

Accordingly, said Task Order is modified as follows: A conformed copy of this Task Order is attached to this modification for informational purposes only.

The Line of Accounting information is hereby changed as follows:

The total amount of funds obligated to the task is hereby increased from [REDACTED] by [REDACTED] to [REDACTED].

CLIN/SLIN	Type Of Fund	From (\$)	By (\$)	To (\$)
740003	RDT&E	[REDACTED]	[REDACTED]	[REDACTED]
770004	RDT&E	[REDACTED]	[REDACTED]	[REDACTED]
970003	RDT&E	[REDACTED]	[REDACTED]	[REDACTED]

The total value of the order is hereby increased from [REDACTED] by [REDACTED] to [REDACTED].

The Period of Performance of the following line items is hereby changed as follows:

CLIN/SLIN	From	To
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**SECTION B SUPPLIES OR SERVICES AND PRICES**

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
4000	R425	PERIOD 1 (LWAD) (RDT&E)	1880.0	LH	██████████	██████████	██████████
400001	R425	Funding for CLIN 4000. (RDT&E)					
400002	R425	Funding for CLIN 4000. (RDT&E)					
400003	R425	Funding for CLIN 4000 (RDT&E)					
4100	R425	OPTION FOR PERIOD 2 (LWAD) (EXERCISED) (RDT&E)	1880.0	LH	██████████	██████████	██████████
410001	R425	Funding for CLIN 4100 (RDT&E)					
410002	R425	Funding for CLIN 4100 (RDT&E)					
410003	R425	Funding for CLIN 4100 (RDT&E)					
4200	R425	OPTION FOR PERIOD 3 (LWAD) (RDT&E)	1880.0	LH	██████████	██████████	██████████
420001	R425	Funding for CLIN 4200 (RDT&E)					
420002	R425	Funding for CLIN 4200 (RDT&E)					
4300	R425	PERIOD 1 (LASW) (RDT&E)	1880.0	LH	██████████	██████████	██████████
430001	R425	Funding for CLIN 4300. (RDT&E)					
430002	R425	Funding for CLIN 4300. (RDT&E)					
430003	R425	Funding for CLIN 4300. (RDT&E)					
4400	R425	OPTION FOR PERIOD 2 (LASW)(EXERCISED) (RDT&E)	1880.0	LH	██████████	██████████	██████████
440001	R425	Funding for CLIN 4400 (RDT&E)					
440002	R425	Funding for CLIN 4400 (RDT&E)					
440003	R425	Funding for CLIN 4400 (RDT&E)					
440004	R425	Funding for CLIN 4400 (RDT&E)					
440005	R425	Funding for CLIN 4400 (RDT&E)					
4500	R425	OPTION FOR PERIOD 3 (LASW) (RDT&E)	1880.0	LH	██████████	██████████	██████████
450001	R425	Funding for CLIN 4500 (RDT&E)					
450002	R425	Funding for CLIN 4500 (RDT&E)					

For ODC Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
6000	R425	PERIOD 1 OTHER DIRECT COSTS (LWAD) (RDT&E)	1.0	LO	██████████

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Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
600001	R425	Funding for CLIN 6000. (RDT&E)			
600002	R425	Funding for CLIN 6000. (RDT&E)			
600003	R425	Funding for CLIN 6000. (RDT&E)			
600004	R425	Funding for CLIN 6000. (RDT&E)			
600005	R425	Funding for CLIN 6000. (RDT&E)			
600006	R425	Funding for CLIN 6000. (RDT&E)			
6100	R425	OPTION FOR PERIOD 2 OTHER DIRECT COSTS (LWAD)(EXERCISED) (RDT&E)	1.0	LO	██████████
610001	R425	Funding for CLIN 6100 (RDT&E)			
610002	R425	Funding for CLIN 6100 (RDT&E)			
610003	R425	Funding for CLIN 6100 (RDT&E)			
610004	R425	Funding for CLIN 6100 (RDT&E)			
610005	R425	Funding for CLIN 6100 (RDT&E)			
6200	R425	OPTION FOR PERIOD 3 OTHER DIRECT COSTS (LWAD) (RDT&E)	1.0	LO	██████████
620001	R425	Funding for CLIN 6200 (RDT&E)			
620002	R425	Funding for CLIN 6200 (RDT&E)			
6300	R425	PERIOD 1 OTHER DIRECT COSTS (LASW) (RDT&E)	1.0	LO	██████████
630001	R425	Funding for CLIN 6300. (RDT&E)			
630002	R425	Funding for CLIN 6300. (RDT&E)			
630003	R425	Funding for CLIN 6300. (RDT&E)			
6400	R425	OPTION FOR PERIOD 2 OTHER DIRECT COSTS (LASW) (EXERCISED) (RDT&E)	1.0	LO	██████████
640001	R425	Funding for CLIN 6400 (RDT&E)			
640002	R425	Funding for CLIN 6400 (RDT&E)			
640003	R425	Funding for CLIN 6400 (RDT&E)			
6500	R425	OPTION FOR PERIOD 3 OTHER DIRECT COSTS (LASW) (RDT&E)	1.0	LO	██████████
650001	R425	Funding for CLIN 6500 (RDT&E)			
650002	R425	Funding for CLIN 6500 (RDT&E)			

For Cost Type Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
7300	R425	OPTION FOR PERIOD 4 (LWAD) (RDT&E)	1880.0	LH	██████████	██████████	██████████
730001	R425	Funding for CLIN 7300 (RDT&E)					
730002	R425	Funding for CLIN 7300 (RDT&E)					
730003	R425	Funding for CLIN 7300 (RDT&E)					
7400	R425	OPTION FOR PERIOD 5 (LWAD) (RDT&E)	1880.0	LH	██████████	██████████	██████████

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Item	PSC	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
740001	R425	ACRN: AX [REDACTED] (1300466991) (RDT&E)					
740002	R425	ACRN: AY [REDACTED] (1300466991) (RDT&E)					
740003	R425	ACRN: AY [REDACTED] (1300466991) (RDT&E)					
7600	R425	OPTION FOR PERIOD 4 (LASW) (RDT&E)	1880.0	LH	[REDACTED]	[REDACTED]	[REDACTED]
760001	R425	Funding for CLIN 7600 (RDT&E)					
760002	R425	Funding for CLIN 7600 (RDT&E)					
7700	R425	OPTION FOR PERIOD 5 (LASW) (RDT&E)	1880.0	LH	[REDACTED]	[REDACTED]	[REDACTED]
770001	R425	ACRN: AW [REDACTED] (1300466991) (RDT&E)					
770002	R425	ACRN: AX [REDACTED] (1300466991) (RDT&E)					
770003	R425	ACRN: AY [REDACTED] (1300466991) (RDT&E)					
770004	R425	ACRN: AY [REDACTED] (1300466991) (RDT&E)					

For ODC Items:

Item	PSC	Supplies/Services	Qty	Unit	Est. Cost
9300	R425	OPTION FOR PERIOD 4 OTHER DIRECT COSTS (LWAD) (RDT&E)	1.0	LO	[REDACTED]
930001	R425	Funding for CLIN 9300 (RDT&E)			
930002	R425	Funding for CLIN 9300 (RDT&E)			
9400	R425	OPTION FOR PERIOD 5 OTHER DIRECT COSTS (LWAD) (RDT&E)	1.0	LO	[REDACTED]
940001	R425	ACRN: AX [REDACTED] (1300466991) (RDT&E)			
9600	R425	OPTION FOR PERIOD 4 OTHER DIRECT COSTS (LASW) (RDT&E)	1.0	LO	[REDACTED]
960001	R425	Funding for CLIN 9600 (RDT&E)			
960002	R425	Funding for CLIN 9600 (RDT&E)			
9700	R425	OPTION FOR PERIOD 5 OTHER DIRECT COSTS (LASW) (RDT&E)	1.0	LO	[REDACTED]
970001	R425	ACRN: AX [REDACTED] (1300466991) (RDT&E)			
970002	R425	ACRN: AY [REDACTED] (1300466991) (RDT&E)			
970003	R425	ACRN: AY [REDACTED] (1300466991) (RDT&E)			

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## SECTION C DESCRIPTIONS AND SPECIFICATIONS

### 1.0 BACKGROUND

1.1.1 Introduction. The Office of Naval Research is an Echelon I headquarters organization within the Office of the Secretary of the Navy. As the Department of the Navy's Science and Technology (S&T) provider, ONR provides technology solutions for Navy and Marine Corps needs. ONR's mission -- defined by law -- is to plan, foster, and encourage scientific research in recognition of its paramount importance as related to the maintenance of future naval power, and the preservation of national security. Further, ONR manages the Navy's basic, applied, and advanced research to foster transition from science and technology to higher levels of research, development, test and evaluation.

1.1.2 The Ocean Battlespace Sensing Department (Code 32) explores science and technology in the areas of oceanographic and meteorological observations, modeling and prediction in the battlespace environment; submarine detection and classification (anti-submarine warfare); and mine warfare applications for detecting and neutralizing mines in both the ocean and littoral environment. The Department also underwrites oceanographic, space-based remote-sensing and environmentally related science and technology efforts within the Department of the Navy.

1.1.3 The Department is composed of two divisions, Sensing and Systems Division (Code 321) and Processes and Prediction Division (Code 322) which seek to cultivate innovative science and technology within the Ocean Battlespace Sensing Department area of responsibility. The Department also manages the [REDACTED] and the Mine Warfare (MIW) Future Naval Capability (FNC) Programs and some Innovative Naval Prototypes (INP) Projects. The FNC program provides the best technology solutions to stated OPNAV requirements by bundling discrete but interrelated science and technology (S&T) products that deliver a distinctly measurable improvement within a five-year time frame.

1.1.4 The Anti-Submarine Warfare Team (Code 32ASW) manages the [REDACTED] FNC Enabling Capabilities (EC) Programs within ONR. An EC is an aggregate of Future Navy Capability (FNC) Products that are aligned to Naval S&T Gaps; contain discrete but interrelated Products; will deliver a distinct, measurable improvement in capability to the Navy and will transition into a Program of Record. The current Enabling Capabilities (EC) include: Cross Field Processing and Smart Use of Distributed Systems and Localization and Attack from UAVs; Placement and Operation of ASW Active Distributed Systems; High Fidelity Active Sonar Training; Affordable Vector Sensor Towed Array and Signal Processing; and Sonar Automation. The [REDACTED] at-sea test and demonstration is an essential element required for the successful transition of Enabling Capabilities.

**2.0 STATEMENT OF WORK.** The Contractor shall provide services in accordance with Section 3.0 (Technical, Programmatic, and Engineering Support Services for the Office of Naval

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Research- [REDACTED] ) and Section 4.0 (Technical, Programmatic, and Business Support to Code 32ASW [REDACTED] Future Naval Capability (FNC) Program) below.

### **3.0 TECHNICAL, PROGRAMMATIC, AND ENGINEERING SUPPORT SERVICES FOR THE OFFICE OF NAVAL RESEARCH- [REDACTED]**

3.1 Background. The [REDACTED] at-sea field testing and demonstration program is part of the [REDACTED] Future Naval Capability (FNC) effort managed by the leader of the Anti-Submarine Warfare Team (Code 32ASW). The [REDACTED] effort provides a comprehensive scientific, operational and logistics umbrella for conducting experimental testing and demonstration of [REDACTED] FNC technologies. Consolidation of at-sea testing brings expertise in performing the difficult task of sea testing while affording economies of scale in testing, demonstration and use of scarce Fleet assets. The [REDACTED] mission is to robustly test and demonstrate ONR [REDACTED] FNC technologies to ensure transition to acquisition programs and to provide test opportunities for other Science and Technologies/Research and Development [REDACTED]-related projects.

#### 3.2 Statement of Work

3.2.1 Objective. The Contractor shall provide Technical, Programmatic, and Engineering Support. The Contractor shall support the development and testing of new and improved systems and technologies in the ONR [REDACTED] Future Naval Capabilities (FNC) Program during the [REDACTED] at-sea field testing and demonstration program. This work is fundamental and essential to the build-test-build process followed in the development of the ONR [REDACTED] FNC systems and sensors. The Contractor shall perform measurement and analysis of performance and effectiveness during the intermediate stages of testing in the build-test-build cycle and during the final stage of demonstration that leads to transition to acquisition programs.

3.2.2 Scope. The scope of this task order includes research and development testing, measurement, and analysis for two major experiments in the Fleet areas of responsibility during the first year, and an estimated two major experiments in the same or similar oceanic areas in each of the following four years.

3.2.3 Technical Tasks/Requirements. The Contractor's support tasks shall include, but not be limited to the tasks listed below. Performance of tasks shall conform, at a minimum, to the performance standards and acceptable quality levels identified in Attachment 2 ([REDACTED] Quality Assurance Surveillance Plan):

3.2.3.1 Develop Schedules. The Contractor shall develop schedules and recommend modifications to schedules for Program Officer approval. The Contractor's recommendations for

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at-sea-testing schedules shall enhance [REDACTED] support across FNC projects. Recommendations shall maximize appropriate "clustering" of tests to achieve maximum cost efficiency, minimum disruption to the Fleet, and maximum testing opportunity. The Contractor shall provide observations regarding readiness of [REDACTED] FNC products for at-sea demonstration when providing scheduling recommendations.

3.2.3.2 Review sea test aspects of FNC projects. The Contractor shall address exit criteria under Technology Transition Agreements for FNC projects when planning at-sea tests.

3.2.3.3 Provide Internal and External Liaison. The Contractor shall coordinate FNC testing with applicable Fleet representatives, Navy Laboratories, UARCs and other entities as required to ensure that specifications under the exit criteria are tested appropriately under the at-sea tests and to maintain operational awareness of ship schedules, asset availability and potential windows for testing. The Contractor shall coordinate also within the [REDACTED] organization within ONR to insure all aspects of a successful test are addressed including: environmental compliance, environmental characterization, communication, scientific objectives, test plan development and execution, logistics coordination, budget and administration.

3.2.3.4 Review execution of plans at project sites and execution reviews.

3.2.3.5 Serve as an on-site representation during at sea tests. Tasks include establishing and maintaining communications with test conductors of supported FNC projects and providing operational at-sea situation reports to the [REDACTED] Program Manager.

3.2.3.6 Develop financial and programmatic summaries, reports, briefings, and analyses for internal and external data calls and shall track availability, use of funds, and other financial issues. Tasks include developing [REDACTED] inputs to the [REDACTED] FNC Business Plan and making budgetary recommendations to the [REDACTED] Program Manager.

3.2.3.7 Review, monitor, and report key [REDACTED] program data. This includes, but is not limited to program progress, burn rates of contract funding, and program execution, to the [REDACTED] office.

3.2.3.8 Support the [REDACTED] management team. Provide technical and managerial support to the [REDACTED] Program Manager.

3.2.3.9 Attend [REDACTED] related activities (e.g., [REDACTED] Executive Committee) and, where the [REDACTED] Program Manager is unavailable, report back to the [REDACTED] Program Manager.

3.2.4 Reports, Data and Other Deliverables. In addition to Section G, Paragraph 2.2 (Standard Reports) requirements, the Contractor shall be responsible for compilation and preparation of the [REDACTED] Sea Test Reports listed below. Documents shall be provided to the COR by electronic submission in Word, PowerPoint, or Adobe .pdf:



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3.2.4.1 [REDACTED] Test Plan. The test plan is a detailed plan setting forth daily events, geographical and boundary information, vessel tracks, information regarding vessel assets, key people and roles and responsibilities of test participants. The test plan is due no later than one month before the start of a test unless otherwise instructed by the COR.

3.2.4.2 [REDACTED] Logistics Plan. The logistics plan identifies required material and support and provides mobilization and demobilization requirements. Implementation of the Logistics Plan is outside the scope of this Task Order, although the Contractor will liaison with the lead logistics provider. The logistics plan is due no later than one month before the start of a test unless otherwise instructed by the COR.

3.2.4.3 [REDACTED] Environmental Compliance Document. The environmental compliance document shall be delivered as required by the COR.

3.2.4.4 [REDACTED] Quick Look Report. This report is required immediately after the test, generally within one week of the test to provide highlights of activities.

3.2.4.5 [REDACTED] Final Report. This report is required within four months of test completion. The report shall provide a complete and detailed summary of the exercise, including results of tests and any lessons learned.

### 3.3 Order Details Applicable to [REDACTED] Task Order

3.3.1 Other Direct Costs (ODCs). The total Travel/ODC amount is not to exceed (NTE) [REDACTED] per year.

3.4 Personnel Requirements. The Contractor shall provide qualified personnel to manage and execute all aspects of the statement of work. In addition to security requirements in paragraph H-2.9 (Security Requirements) of this solicitation, personnel shall meet or exceed the skill sets identified below:

3.4.1 The Contractor shall have knowledge and experience sufficient to prepare detailed test plans that identify optimum test areas; identify any hazards in the operations area; brief ship's crew and team members of operating environment. Evidence of such capability includes working knowledge, experience, and proficiency in maritime operations, including deck safety, navigation software, exercise reconstruction, and Naval Fleet operations.

3.4.2 Working knowledge in Undersea Warfare science and technology initiatives. The Contractor shall have knowledge and experience related to equipment (e.g. sensor) capabilities and limitations and environmental factors affecting the ability of the Government to test for success in meeting exit criteria of Transition Agreements.

3.4.3 Proficiency in the use of commercial software packages such as Microsoft Word,

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Project, Excel and Power-Point.

3.4.4 A Bachelors degree from an accredited college or university and five years of management experience in a related S&T discipline;

3.4.5 Proven ability to develop and execute complex technical tasks, to apply analytical problem solving methodologies, to provide technical direction to support staff, to interface with Government and prime contractor personnel, and to effectively allocate test resources;

3.4.6 Recent relevant experience involving personal participation in international fleet planning conferences, and experience in international exercise and experimentation planning conferences.

3.4.7 Operational familiarity with using the Sea Trial Information Management System (STIMS) process to obtain fleet services conferences.

3.4.8 Demonstrated recent relevant experience in the integration, demonstration and transition of S&T programs.

3.5 Level of Effort. The level of effort anticipated for the base period and each subsequent option, if exercised, is 1 Full-Time Equivalent (FTE). For the purpose of this Contract, an FTE is defined as 1880 hours per year, which reflects an average effort of five days per week excluding ten Federal Holidays and three weeks additional non-working days (e.g., sickness, vacation). Paragraph H-5 (Hours Worked) of this solicitation provides requirements regarding work schedules.

Labor Category – Program Manager

Level of Effort/Year

Base	1880
Option Period 1	1880
Option Period 2	1880
Option Period 3	1880
Option Period 4	1880

**4.0 TECHNICAL, PROGRAMATIC, AND BUSINESS SUPPORT TO CODE 32ASW  
 FUTURE NAVAL CAPABILITY (FNC)  
PROGRAM**

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4.1 Background. The leader of the Anti-Submarine Warfare Team (Code 32ASW) manages the [REDACTED] Future Naval Capability (FNC) Program.

#### 4.2 Statement of Work

4.2.1 Scope. The Contractor shall provide Technical, Programmatic, and Business Support for Code 32 in the planning, execution and transition of FNC Products to Acquisition Programs of Record.

4.2.2 Objectives. The Contractor will support Code 32. Broad areas associated with this support include Technical/Program Assessment Support; Liaison with Fleet/Acquisition Community, EC Planning and Development; Assistance with Technology Transition Agreements (TTA) and Issuance of program guidance.

4.3 The Contractor's support tasks shall include, but not be limited to, the tasks listed below. Performance of tasks shall conform, at a minimum, to the performance standards and acceptable quality levels identified in Attachment 3 ([REDACTED] Quality Assurance Surveillance Plan):

4.3.1 Guidance. The Contractor shall assist ONR Code 32 in the development and issuance of program guidance for planning and conducting projects.

4.3.2 Point of contact for FNC Technology Transition Agreements (TTA). The contractor shall coordinate TTA's with senior Navy Resource Sponsors (N2/N6, N85, N86, N87, N88 and N89) and Acquisition Offices (including IWS-5, PMA 205/264/290, PMS 415/486).

4.3.3 Programmatic assessments. The contractor shall provide programmatic assessments of individual projects within ONR Code 32's ASW investment portfolio, provide recommendations and assessments of program balance and return on investments, and review and assess operational procedures for Code 32 staff review and/or approval.

4.3.4 Support of ONR sponsored development projects. The contractor shall assist ONR Code 32 by providing support on matters and issues concerned with ONR sponsored development projects. Such support shall include, but is not limited to, the following: participation in and providing recommendations related to project/financial/design reviews and technology assessments; assistance and support in preparing and drafting analyses, presentations, testimonies, speeches, and reports relative to project and program management goals, objectives, and results, and response to Government inquiries.

4.3.5 Test/demonstrate inputs. The contractor shall provide test/demonstration inputs in the development of the War-gaming of various technologies to help assess their potential for effective and efficient integration into the fleet.

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4.3.6 Dialogue and interface. The contractor shall facilitate dialogue and interface with key decision makers and / or their staffs (e.g. Congress, OPNAV and Joint Staffs, Warfare Centers, Systems Commands, Program Executive Offices) and various technical subject matter experts, both in-house and external, to support development objectives or for analyses of S&T programs.

4.3.7 Tasks will be performed on-site at ONR and at sea as directed by ONR Code 32 personnel.

4.3.8 Travel will be as directed by the COR.

4.4 Reports, Data and Other Deliverables. The Contractor shall provide the reports identified in Section G, Paragraph 2.2 (Standard Reports).

4.5 Order Details Applicable to [REDACTED] Task Order

4.5.1 Other Direct Costs (ODCs). The total Travel/ODC amount is not to exceed (NTE) [REDACTED] per year.

4.6 Personnel Requirements. The Contractor shall provide qualified personnel to manage and execute all aspects of the statement of work. In addition to security requirements in Section G, Paragraph 2.9 (Security Requirements), personnel shall meet or exceed the skill sets identified below:

4.6.1 Working knowledge, experience, and proficiency in Navy ASW operations is required. Command Level experience is desired.

4.6.2 Working knowledge in Undersea Warfare science and technology initiatives. The Contractor shall have knowledge and experience related to equipment (e.g. sensor) capabilities and limitations and environmental factors affecting the ability of the Government to test for success in meeting exit criteria of Transition Agreements.

4.6.3 Proficiency in the use of commercial software packages such as Microsoft Word, Project, Excel and Power-point.

4.6.4 A Masters degree in a related S&T discipline from an accredited college or university and ten years of management experience in a related S&T discipline;

4.6.5 Proven ability to develop and execute complex technical tasks, to apply analytical problem solving methodologies, to provide technical direction to support staff, to interface with Government and prime contractor personnel, and to effectively allocate resources;

4.6.6 Recent relevant and comprehensive experience related to Navy ASW Acquisition Programs and senior Navy Personnel. The Government considers experience such as performing

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the project or program manager functions in a Navy Program Office (e.g., OPNAV) or Navy Acquisition Program Management Office (e.g., PEO, PMA, PMS, PMW, IWS-5) to be relevant under this requirement.

4.6.7 Demonstrated recent relevant experience in the integration, demonstration and transition of S&T programs.

4.6.8 Experience in coordination across Navy and Marine Corps warfare areas.

4.7 Level of Effort. The level of effort anticipated for the base period and each subsequent option, if exercised, is 1 Full-Time Equivalent (FTE). For the purpose of this Contract, an FTE is defined as 1880 hours per year, which reflects an average effort of five days per week excluding ten Federal Holidays and three weeks additional non-working days (e.g., sickness, vacation). Paragraph H-5 of this solicitation provides requirements regarding work schedules.

Labor Category – Program Manager

Level of Effort/Year

Base	1880
Option Period 1	1880
Option Period 2	1880
Option Period 3	1880
Option Period 4	1880

**5.0 APPLICABLE REFERENCES.** Applicable documents, specifications, reports, and other material which have an impact on the project.

5.1 ONR Websites

5.1.1 Doing Business with ONR [http://www.onr.navy.mil/doing\\_business/](http://www.onr.navy.mil/doing_business/)

5.1.2 Ocean Battlespace Sensing (Code 32) <http://www.onr.navy.mil/Home/Science-Technology/Departments/Code-32.aspx>

5.1.3 Ocean Sensing and Systems Applications Division (Code 321) <http://www.onr.navy.mil/en/Science-Technology/Departments/Code-32/All-Programs/Ocean-Systems-321.aspx>

5.1.4 Ocean, Atmosphere, and Space Research Division (Code 322)

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<http://www.onr.navy.mil/Science-Technology/Departments/Code-32/All-Programs/Atmosphere-Research-322.aspx>

5.1.5 Future Naval Capabilities (FNCs) <http://www.onr.navy.mil/Science-Technology/Directorates/Transition/Future-Naval-Capabilities-FNC.aspx>

5.1.6 Contracts & Grants - Broad Area Announcements (BAAs)  
<http://www.onr.navy.mil/Contracts-Grants/Funding-Opportunities/Broad-Agency-Announcements.aspx>

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## **SECTION D PACKAGING AND MARKING**

Packaging and marking shall be in accordance with Section D of the SEAPORT-E IDIQ contract.

HQ D-2-0008 MARKING OF REPORTS (NAVSEA) SEP 1990

Fill-ins:

(4) Sponsor:

Ms. Michele Serrano  
ONR Code 321  
875 North Randolph Street, Suite 1006  
Arlington, VA 22203-1995

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## **SECTION E INSPECTION AND ACCEPTANCE**

Terms and conditions under the basic SEAPORT-E multiple award task order contract are incorporated in this Task Order.

Inspection and Acceptance of deliveries under this Task Order will be accomplished by the Task Order Manager (TOM), who is designated as the Contracting Officer's Representative (COR) and listed in Section G. The COR shall have (30) days after contractual delivery for acceptance.



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## SECTION F DELIVERABLES OR PERFORMANCE

The periods of performance for the following Items are as follows:

4000	4/12/2012 - 4/11/2013
4100	4/12/2013 - 4/11/2014
4200	4/12/2014 - 4/11/2015
4300	4/12/2012 - 4/11/2013
4400	4/12/2013 - 4/11/2014
4500	4/12/2014 - 4/11/2015
6000	4/12/2012 - 4/11/2013
6100	4/12/2013 - 4/11/2014
6200	4/12/2014 - 4/11/2015
6300	4/12/2012 - 4/11/2013
6400	4/12/2013 - 4/11/2014
6500	4/12/2014 - 4/11/2015
7300	4/12/2015 - 4/11/2016
7400	4/12/2016 - 4/11/2017
7600	4/12/2015 - 4/11/2016
7700	4/12/2016 - 4/11/2017
9300	4/12/2015 - 4/11/2016
9400	4/12/2016 - 4/11/2017
9600	4/12/2015 - 4/11/2016
9700	4/12/2016 - 4/11/2017

## CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following Items are as follows:

4000	4/12/2012 - 4/11/2013
4100	4/12/2013 - 4/11/2014
4200	4/12/2014 - 4/11/2015
4300	4/12/2012 - 4/11/2013
4400	4/12/2013 - 4/11/2014
4500	4/12/2014 - 4/11/2015
6000	4/12/2012 - 4/11/2013
6100	4/12/2013 - 4/11/2014
6200	4/12/2014 - 4/11/2015
6300	4/12/2012 - 4/11/2013
6400	4/12/2013 - 4/11/2014
6500	4/12/2014 - 4/11/2015
7300	4/12/2015 - 4/11/2016
7400	4/12/2016 - 4/11/2017
7600	4/12/2015 - 4/11/2016

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7700	4/12/2016 - 4/11/2017
9300	4/12/2015 - 4/11/2016
9400	4/12/2016 - 4/11/2017
9600	4/12/2015 - 4/11/2016
9700	4/12/2016 - 4/11/2017

Distribution, consignment and marking instructions for all reports listed in Section C, Statement of Work, shall be FOB Destination to the cognizant Contracting Officer's Representative listed in Section G.

Place of Performance. The majority of work will be performed at the Office of Naval Research. Sea tests may be conducted anywhere around the world with likely sites in the Western Pacific, off Hawaii, off CONUS or in the Mediterranean.

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## SECTION G CONTRACT ADMINISTRATION DATA

### 1.0 PAYMENT AND INVOICE INSTRUCTIONS (COST REIMBURSEMENT)

#### 1.1 Submission of Invoices

#### PAYMENT AND INVOICE INSTRUCTIONS (COST TYPE)

All payments shall be made by funds transfers to the bank account registered in the Central Contractor Registration (CCR), <http://www.ccr.gov>. The Awardee agrees to maintain its registration in the CCR including information necessary to facilitate payment via Electronic Funds Transfer (EFT). Should a change in registry or other incident necessitate the payment to an account other than that maintained in CCR, it is the Awardee's responsibility to notify the Administrative Contracting Office (ACO) and obtain a modification to this Award reflecting the change. The Government shall not be held responsible for any misdirection or loss of payment which occurs as the result of an Awardee's failure to maintain correct/current EFT information within its CCR registration.

Wide Area Work Flow (WAWF) has been designated as the Department of Defense standard for electronic invoicing and payment. The Office of Naval Research will utilize the WAWF system. This web based system, located at <https://wawf.eb.mil>, provides the technology for government contractors and authorized Department of Defense (DoD) personnel to generate, capture and process receipt and payment-related documentation in a paperless environment. Payment Requests/Invoices for supplies/services rendered under this contract shall be submitted electronically through WAWF. Submission of hard copy DD250/invoices will no longer be accepted for payment.

It is recommended that all persons designated as CCR Electronic Business (EB) Points of Contact, and anyone responsible for submitting payment requests, use the online training system for WAWF at <http://wawftraining.com>. The Vendor, Group Administrator (GAM), and sections marked with an asterisk in the training system should be reviewed. Vendor Quick Reference Guides are also available at ([http://acquisition.navy.mil/rda/home/acquisition\\_one\\_source/ebusiness/don\\_ebusiness\\_solutions/wawf\\_overview/vendor\\_information](http://acquisition.navy.mil/rda/home/acquisition_one_source/ebusiness/don_ebusiness_solutions/wawf_overview/vendor_information)). The most useful guides are "Vendor Self Registration/Account Management" and "Cost Voucher".

To comply with the above initiative, the Awardee must register in WAWF and have the appropriate CAGE code activated. Your CCR EB Point of Contact is responsible for activating the CAGE code in WAWF by calling 1-866-618-5988. Once the CAGE Code is activated, the CCR EB Point of Contact will self-register in WAWF (<https://wawf.eb.mil>) and follow the instructions for a group administrator. After the CAGE Code is set-up on WAWF, any additional persons responsible for submitting payment requests must self-register in WAWF.

After self-registering and logging on to the WAWF system, click on the plus sign next to the word

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“Vendor” and then click on the “Create New Document” link. Enter the Contract Number (no dashes), Delivery Order (if applicable) and CAGE Code, and then hit Continue. *(Note - Some codes may automatically pre-populate in WAWF; if they do not, they should be entered manually)*

Enter the Pay DODAAC and hit Submit.

Pay DoDAAC: [Use the 6 character “PAYMENT WILL BE MADE BY” CODE on page one of the award document]

Select the “Cost Voucher” invoice type within WAWF and hit Continue. This type of invoice fulfills any requirement for submission of the Material Inspection and Receiving Report, DD Form 250. Fill in the additional required information (if it has not been pre-populated) and hit Continue.

Issue Date: [Use the signed date of the award document]

IssueBy DoDAAC: [Use the 6 character “ISSUED BY” CODE on page one of the award document]

Admin DoDAAC: [Use the 6 character “ADMINISTERED BY” CODE on page one of the award document]

DCAA Auditor DoDAAC: [Look up via the AUDIT OFFICE LOCATOR at <http://www.dcaa.mil>. If you encounter any problems finding your cognizant audit office, write to [dcaaweb@dcaa.mil](mailto:dcaaweb@dcaa.mil) or call ONR’s DCAA liaison at (703) 696-2599]

Service Approver: [Use the 6 character “ADMINISTERED BY” CODE on page one of the award document]

LPO DoDAAC: [Use the 6 character “ADMINISTERED BY” CODE on page one of the award document] *(Note - this line is required only when the “PAYMENT WILL BE MADE BY” DODAAC is HQ0251 or begins with an ‘N’; otherwise leave blank)*

Fill in all applicable information under each tab within the document. Back up documentation (5MB limit) can be included and attached to the invoice in WAWF under the “Misc Info” tab.

Take special care when you enter Line Item information - the Line Item tab is where you will detail your request for payment and material/services that were provided based upon the contract. Be sure to fill in the following two informational items exactly as they appear in the contract:

Item Number: If the contract schedule has more than one ACRN listed as sub items under the applicable Contract Line Item Number (CLIN), use the 6 character separately identified Sub Line

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Item Number (SLIN) (e.g. – 0001AA) or Informational SLIN (e.g. – 000101), otherwise use the 4 character CLIN (e.g. – 0001).

ACRN: Fill-in the applicable 2 alpha character ACRN that is associated with the SLIN or CLIN. (Note – DO NOT INVOICE FOR MORE THAN IS STILL AVAILABLE UNDER ANY ACRN).

After all required information is included, click on the “Create Document” button under the “Header” tab.

Special Payment Instructions for CLIN/SLINs with Multiple ACRNs/Lines of Accounting:

For all invoices submitted against CLINs with multiple Accounting Classification Reference Numbers (ACRNs), the billing shall be paid from the earliest Fiscal Year (FY) appropriation first. Fiscal Year is determined from the 3<sup>rd</sup> character in the “Appropriation (Critical)” part (Block 6B) of the Line of Accounting on the Financial Accounting Data Sheet of the contract (e.g., 1781319 for FY 2008 and 1791319 for FY 2009). In the event there are multiple ACRNs with the same FY of appropriation, billings shall be proportionally billed to all ACRNs for that FY in the same ratio that the ACRNs are obligated.

If you have any questions regarding WAWF, contact the DoD WAWF Assistance Line at 1-866-618-5988.

For additional clarification on the correct Codes to use or on proper invoicing procedures, contact the ADMINISTERED BY Office on page one of the award document.

For payment status questions, contact the PAYMENT WILL BE MADE BY Office listed on page one of the award document or visit the DFAS My Invoice system (<https://myinvoice.csd.disa.mil>).

## 1.2 Payment of Allowable Costs and Fixed Fee

As consideration for the proper performance of the work and services required under this contract, the Contractor shall be paid as follows:

(a) Costs, as provided for under the contract clause entitled "Allowable Cost and Payment," shall not exceed the amount set forth as "Estimated Cost" in Section B, and is subject to the contract clause entitled "Limitation of Cost" or "Limitation of Funds" whichever is applicable.

(b) A fixed fee, in the amount set forth as ‘Fixed Fee’ in Section B, in accordance with the contract clause FAR 52.216-8 “Fixed Fee”, shall be paid upon completion of the work and services required under this contract and upon final acceptance by the Contracting Officer. However, the Contractor, shall bill on each voucher the amount of the fee bearing the same

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percentage to the total fixed fee as the amount of cost billed bears to the total estimated cost not to exceed the amount set forth as "Fixed Fee" in Section B. The total fixed fee billed, shall not exceed the total fixed fee specified in Section B and is subject to the contract clause entitled "Limitation of Cost" or "Limitation of Funds" whichever applies.

(c) In accordance with FAR 52.216-8, "Fixed Fee", the Administrative Contracting Officer (ACO), in order to protect the Government's interest, shall withhold 10% of the fixed fee amount set forth in Section B or until a reserve is set aside in the amount of [REDACTED], whichever is less. The ACO shall release the withhold in accordance with the provisions of FAR 52.216-8.

### 1.3 Allotment of Funds

(a) It is hereby understood and agreed that this contract will not exceed a total amount of [REDACTED]; including an estimated cost of [REDACTED] and a fixed fee of [REDACTED]

(b) CLIN 4000 is fully funded.

(c) CLIN 4100 is fully funded.

(d) It is hereby understood and agreed that CLIN 4200 will not exceed a total amount of [REDACTED] including a total cost of [REDACTED] and a fixed fee of [REDACTED]. The total amount presently available for payment and allotted to CLIN 4200 of this contract is [REDACTED] including a total cost of [REDACTED] and a fixed fee of [REDACTED]. It is estimated that the amount allotted of [REDACTED] will cover the period from 12 APR 2014 through 11 APR 2015.

(e) CLIN 4300 is fully funded.

(f) CLIN 4400 is fully funded.

(g) CLIN 4500 is fully funded.

(h) It is hereby understood and agreed that CLIN 6000 will not exceed a total amount of [REDACTED]. The total amount presently available for payment and allotted to CLIN 6000 of this contract is [REDACTED]. It is estimated that the amount allotted of [REDACTED] will cover the period from 12 APR 2014 through 11 APR 2015.

(i) CLIN 6100 is fully funded.

(j) It is hereby understood and agreed that CLIN 6200 will not exceed a total amount of [REDACTED]. The total amount presently available for payment and allotted to CLIN 6200 of this contract is [REDACTED]. It is estimated that the amount allotted of [REDACTED] will cover the period from 12 APR 2014 through 11 APR 2015.

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(k) It is hereby understood and agreed that CLIN 6300 will not exceed a total amount of [REDACTED]. The total amount presently available for payment and allotted to CLIN 6300 of this contract is [REDACTED]. It is estimated that the amount allotted of [REDACTED] will cover the period from 12 APR 2012 through 11 APR 2013.

(l) It is hereby understood and agreed that CLIN 6400 will not exceed a total amount of [REDACTED]. The total amount presently available for payment and allotted to CLIN 6400 of this contract is [REDACTED]. It is estimated that the amount allotted of [REDACTED] will cover the period from 12 APR 2013 through 11 APR 2014.

(m) It is hereby understood and agreed that CLIN 6500 will not exceed a total amount of [REDACTED]. The total amount presently available for payment and allotted to CLIN 6500 of this contract is [REDACTED]. It is estimated that the amount allotted of [REDACTED] will cover the period from 12 APR 2014 through 11 APR 2015.

(n) It is hereby understood and agreed that CLIN 7300 will not exceed a total amount of [REDACTED] including a total cost of [REDACTED] and a fixed fee of [REDACTED]. The total amount presently available for payment and allotted to CLIN 7300 of this contract is [REDACTED] including a total cost of [REDACTED] and a fixed fee of [REDACTED]. It is estimated that the amount allotted of [REDACTED] will cover the period from 12 APR 2015 through 1 APR 2016.

**(o) It is hereby understood and agreed that CLIN 7400 will not exceed a total amount of [REDACTED] including a total cost of [REDACTED] and a fixed fee of [REDACTED]. The total amount presently available for payment and allotted to CLIN 7400 of this contract is \$301,000.00 including a total cost of [REDACTED] and a fixed fee of [REDACTED]. It is estimated that the amount allotted of [REDACTED] will cover the period from 12 APR 2016 through 12 MAR 2017.**

(p) CLIN 7600 is fully funded.

**(q) CLIN 7700 is fully funded.**

(r) It is hereby understood and agreed that CLIN 9300 will not exceed a total amount of [REDACTED] (no fee). The total amount presently available for payment and allotted to CLIN 9300 of this contract is [REDACTED]. It is estimated that the amount allotted of [REDACTED] will cover the period from 12 APR 2015 through 11 APR 2016.

(s) It is hereby understood and agreed that CLIN 9400 will not exceed a total amount of [REDACTED] (no fee). The total amount presently available for payment and allotted to CLIN 9400 of this contract is [REDACTED]. It is estimated that the amount allotted of [REDACTED] will cover the period from 12 APR 2016 through 11 NOV 2016.

(t) It is hereby understood and agreed that CLIN 9600 will not exceed a total amount of [REDACTED]

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(no fee). The total amount presently available for payment and allotted to CLIN 9600 of this contract is [REDACTED]. It is estimated that the amount allotted of [REDACTED] will cover the period from 12 APR 2015 through 11 APR 2016.

**(u) It is hereby understood and agreed that CLIN 9700 will not exceed a total amount of [REDACTED] (no fee). The total amount presently available for payment and allotted to CLIN 9700 of this contract is [REDACTED]. It is estimated that the amount allotted of [REDACTED] will cover the period from 12 APR 2016 through 12 MAR 2017.**

## **2.0 ORDER DETAILS**

### **2.1 Other Direct Costs (ODCs) (CLINS 6000 through 6500 and 9300 through 9700)**

ODCs (including travel, supplies, etc.) will be reimbursed at cost plus G&A without profit or fee. Purchases of items (other than consumable materials or supplies) exceeding [REDACTED] must be approved in advance by the Contracting Officer's Representative (COR). The total Travel/ODC amount shall not exceed the value specified in the Statement of Work and associated CLINS for the base period and each option, if exercised, unless a contract modification is effected by the Contracting Officer.

This NTE amount should be proposed and included as part of the cost total (with G&A and without profit or fee) in every proposal submitted under this solicitation.

**2.1.1 Travel and Per Diem.** Travel will be required to support this Statement of Work. The Contractor shall not travel without prior COR approval. Direct costs associated with the Contractor's travel should not exceed the applicable rates found in the Joint Travel Regulations (JTR). The Contractor shall be responsible for all travel arrangements associated with Contractor personnel, including, but not limited to: clearance requests, hotel accommodations, travel orders, and visa/passport requirements, unless otherwise stated by the Government sponsor.

#### **2.1.2 Other Direct Costs (Other than Travel and Per Diem)**

ODCs may be required to fully support this task requirement. At this time, the specific items cannot be identified.

**2.2 Standard Reports:** The Contractor shall prepare and provide the following by electronic submission in Word, PowerPoint, or Adobe .pdf:

**2.2.1 Monthly status report.** The monthly status report shall list the major activities performed; the labor-hours and dollar rates charged by key personnel; the total costs incurred for the month (separated by CLIN); and whether or not there are any projected deviations to the performance, schedule, proposed labor rates or budget for assigned tasks. Contractor format is acceptable and the report should be submitted by the 15th day of each month following the first



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full calendar month after task order award. Electronic submission is required.

2.2.2 Annual Summary Report(s). The contractor shall prepare an annual summary report. The report is due within 15 days after the end of each calendar year. Contractor format is acceptable.

2.2.3 Ad-Hoc Reports/Presentations. The Contractor shall provide ad hoc reports and presentations as required. The required format, timing, content and distribution shall be provided at the time the requirement is identified.

2.2.4 Quality Control Plan. The contractor shall provide a Quality Control Plan detailing the quality control procedures and methods, how the plan will be implemented, and how the plan will be evaluated and monitored. The Quality Control Plan shall be provided no later than sixty (60) days after task order award. Contractor format is acceptable.

### 2.3 Government Furnished Resources (GFR)

The Government will provide information, material and forms unique to the Government for supporting the task. The Government furnished resources necessary to perform the statement of work should be identified and requested through the designated Contracting Officer's Representative (COR).

2.4 Facilities, Supplies and Services. Basic facilities such as work space and its associated operating requirements (i.e., phones, desks, and utilities) will be provided while working in Government facilities. The availability of any required computer resources while working in Government facilities should be verified in advance with the designated Contracting Officer Representative (COR).

2.5 Information. All Government unique information related to this requirement necessary for Contractor performance will be made available to the Contractor. The Contracting Officer's Representative (COR) will be the point of contact for identification of any required information to be supplied by the Government.

2.6 Documentation. All existing documentation held by the Government and relevant to this task order will be made available to the contractor at the beginning of the task or as needed. The Contractor will be required to prepare documentation in accordance with defined guidelines provided by the Government.

2.7 Equipment. With the exception to the basic facility terms items noted in Section G, paragraph 2.4, and in accordance with the general guidance in FAR Part 45.102, Contractors are required to furnish all property necessary to perform on Government contracts or orders. PCs should not be proposed as a direct charge under this solicitation. For security purposes, computers may be required to be authorized and approved for use by ONR. Contractors may be required to obtain one or more Navy Marine Corps Intranet (NMCI) seats to perform the Task

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Order Statement of Work. During the performance of the Order, if either party (Government or Contractor) identifies a requirement for the Contractor to obtain an NMCI seat to perform its duties, ONR officials will work with the Contractor to obtain an NMCI seat in a timely manner and, if necessary, will pursue a mutually satisfactory agreement in regards to any formal modifications or changes to the scope, structure or dollar values of the Order as a result of the emerging NMCI requirements. General information regarding NMCI can be obtained at: <http://www.nmcieds.com/index.asp>.

2.8 Subcontracts/Consultants. The Contractor may request, on a case-by-case basis, subcontract/consultant support for specific technical tasks.

2.9 Security Requirements.

2.9.1 Clearance Requirements. The Contractor is required to be eligible to have access to information classified to the level of TOP SECRET. For personnel, eligibility for a TOP SECRET with an SCI clearance is required. Any Contractor facilities used in support of this effort must be eligible to be granted a TOP SECRET facility clearance. A DD Form 254 will be required prior to access or production of any classified information.

2.9.2 Privacy Act. All Contractor personnel assigned to this task will have access to information that may be subject to the Privacy Act of 1974. The Contractor is required to ensure the proper safeguarding of such information to prevent unauthorized release.

2.9.3 Nondisclosure Agreement. In the course of its work, the Contractor will be required to execute Nondisclosure Agreements (NDAs) (Attachment 1 refers).

2.10 Organizational Conflict of Interest

2.10.1 The parties acknowledge that, during performance of this Task Order, the Contractor may require access to certain proprietary and confidential information (whether in its original or derived form) submitted to the Government. Such information includes, but is not limited to, business practices, proposals, designs, mission or operation concepts, sketches, management policies, cost and operating expense, technical data and trade secrets. The Contractor shall take appropriate steps not only to safeguard such information, but also to prevent disclosure of such information to any party other than the government. The Contractor agrees to indoctrinate company personnel who will have access to or custody of the information concerning the nature of the confidential terms under which the Government received such information and shall stress that the information shall not be disclosed to another party or to contractor personnel who do not need to know the contents thereof for the performance of the Task Order. Contractor personnel shall also be informed that they shall not engage in any other action, venture, or employment wherein this information will be used for any purpose by any other party.

2.10.2 The Contractor agrees that, during the performance of this Task Order, and for a period

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of two years after the completion of its performance of the Task Order, the Contractor, any affiliates of the Contractor, any joint venture involving the Contractor, any entity into or with which the Contractor may merge or affiliate, or any other successor or assign the Contractor may not be eligible to participate as a prime contractor, subcontract, consultant, joint venture, partner, or participant in any government contracts, grants, partnerships, programs, or other agreements under the Office of Naval Research (ONR) research programs.

**3.0 PROCURING OFFICE REPRESENTATIVES.** In order to expedite administration of this order, the Administrative Contracting Officer should direct inquiries to the appropriate office listed below. Please do not direct routine inquiries to the person listed in Block 21 of the signature page of this order.

Contract Negotiator – Tracie Simmons, ONR 254, (703) 696-7827, E-Mail Address: [tracie.simmons@navy.mil](mailto:tracie.simmons@navy.mil)

Security Matters – Ms. Torri Powell, ONR 43, (703) 696-8177, DSN 426-8177, E-Mail Address: [torri.powell@navy.mil](mailto:torri.powell@navy.mil) and Ms. Jane Klug, ONR 00BIN, (703) 696-4489, DSN 426-4489, E-Mail Address: [jane.klug@navy.mil](mailto:jane.klug@navy.mil)

Task Order Ombudsman (as per FAR 16.505(b)(5))- Capt. Ronald Kocher, ONR 02 (703) 588-2362, Email Address: [ronald.kocher@navy.mil](mailto:ronald.kocher@navy.mil)

**4.0 ONR 55252.242-9720 CONTRACTING OFFICER'S REPRESENTATIVE (COR) (SEP 1996)**

The Task Order Manager (TOM)/COR for this contract is:

Name: Michele Serrano

Code: 321

Mailing Address: 875 North Randolph Street, Suite 1006, Arlington, VA 22203

Telephone No: (703) 696-1207

The COR will act as the Contracting Officer's representative for technical matters, providing technical direction and discussion as necessary with respect to the specification or statement of work, and monitoring the progress and quality of contractor performance. The COR is not an Administrative Contracting Officer and does not have authority to take any action, either directly or indirectly, to change the pricing, quantity, quality, place of performance, delivery schedule, or any other terms and conditions of the contract (or delivery order), or to direct the accomplishment of effort which goes beyond the scope of the statement of work in the contract (or delivery order).

When, in the opinion of the contractor, the COR requests effort outside the existing scope of the contract (or delivery order), the contractor shall promptly notify the contracting officer (ordering

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officer) in writing. No action shall be taken by the contractor until the contracting officer (or ordering officer) has issued a modification to the contract (or delivery order) or has otherwise resolved the issue.

**5.0 INSTRUCTION TO THE CONTRACTOR.** The Contractor is advised to direct inquiries concerning administration of this Task Order to the Administrative Contracting Officer designated in Block 6 of the Standard Form 26 of this Task Order.

**6.0 CONTRACT TYPE.** Any Task Order to be awarded under CLINS 4000 through 4500 and 7300 through 7700 will be a cost-plus-fixed-fee (level of effort) task order. Other Direct Costs (CLINS 6000 through 6500 and 9300 through 9700) are non-fee bearing cost elements, subject to Material Handling and G&A only.

**7.0 ONR 5252.216-9706 LEVEL OF EFFORT (DEC 88) [APPLIES TO EACH KEY PERSONNEL]**

1) The Contractor agrees to provide the total level of effort specified in the next sentence in performance of the work described in this contract. The total level of effort for the performance of this contract shall be 1880 total hours of direct labor for Period 1 and for each addition option, if exercised, including subcontractor direct labor for those subcontractors specifically identified in the Contractor's proposal as having hours included in the proposed level of effort. A breakdown of labor categories and hours is set forth in Paragraph 11 below.

2) The level of effort for this contract shall be expended at an average rate of 157 hours per month. It is understood and agreed that the rate of hours per month may fluctuate in pursuit of the technical objective, provided such fluctuation does not result in the use of the total hours of effort prior to the expiration of the term of the contract.

3) The Contractor is required to notify the Contracting Officer when any of the following situations occur or are anticipated to occur: If during any three consecutive months the monthly average is exceeded by 25% or, if at any time it is forecast that during the last three months of the contract less than 50% of the monthly average will be used during any given month; or, when 85% of the total level of effort has been expended.

4) If, during the term of the contract, the Contractor finds it necessary to accelerate the expenditure of direct labor to such an extent that the total hours of effort specified would be used prior to the expiration of the term, the Contractor shall notify the Contracting Officer in writing, setting forth the acceleration required, the probable benefits which would result, and an offer to undertake the acceleration at no increase in the estimated cost or fixed fee together with an offer, setting forth a proposed level of effort, cost breakdown, and proposed fixed fee, for continuation of the work until expiration of the term hereof. The offer shall provide that the work proposed will be subject to the terms and conditions of this contract and any additions or changes required by then current law, regulations, or directives, and that the offer, with a written notice of

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acceptance by the Contracting Officer, shall constitute a binding contract. The Contractor shall not accelerate any effort until receipt of such written approval by the Contracting Officer. Any agreement to accelerate will be formalized by contract modification.

5) The Contracting Officer may, by written order, direct the Contractor to accelerate the expenditure of direct labor such that the total hours of effort specified in paragraph 1 above would be used prior to the expiration of the term. This order shall specify the acceleration required and the resulting revised term. The Contractor shall acknowledge this order within five days of receipt.

6) If the total level of effort specified in paragraph 1 above is not provided by the Contractor during the period of this contract, the Contracting Officer shall either (i) reduce the fixed fee of this contract as follows:

$$\text{Fee Reduction} = \text{Fixed Fee} \times (\text{Required LOE Hours} - \text{Expended LOE Hours})$$

or (ii) subject to the provisions of the clause of this contract entitled "Limitation of Cost", require the Contractor to continue to perform the work until the total number of hours of direct labor specified in paragraph 1 shall have been expended, at no increase in the fixed fee of this contract.

7) In the event the government fails to fully fund the contract in a timely manner, the term of the contract will be extended accordingly with no change to cost or fee. If the government fails to fully fund the contract, the fee will be adjusted in direct proportion to that effort which was performed.

8) Notwithstanding any of the provisions in the above paragraphs, the Contractor may furnish hours up to five percent in excess of the total hours specified in paragraph 1 above, provided that the additional effort is furnished within the term hereof, and provided further that no increase in the estimated cost or fixed fee is required, and no adjustment in the fixed fee shall be made provided that the contractor has delivered at least 95% of the level of effort required in paragraph 1 above.

9) It is understood that the mix of labor categories provided by the Contractor under the contract, as well as the distribution of effort among those categories, may vary considerably from the initial mix and distribution of effort that was estimated by the government or proposed by the Contractor.

10) Nothing herein shall be construed to alter or waive any of the rights or obligations of either party pursuant to the clause entitled "Limitation of Costs" or "Limitation of Funds", either of which clauses as incorporated herein applies to this contract.

11) A breakdown of the total level of effort is provided in the Statement of Work.

**8.0 SSP 5252.216-9775 INCREASE IN LEVEL OF EFFORT (COST-REIMBURSEMENT)(MAR 1992)**

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(a) In addition to any other option rights that may be provided to the Government by this contract, the Government shall have the right, within any given contract period established in Section C of this contract, to increase the level of effort by up to thirty percent (30%) of the total level of effort for that period at the same labor mix as proposed in the contract for that period. The Contractor agrees to accept such increase in the level of effort at an increase in the estimated cost and an increase in the fixed fee which are calculated as follows:

$$IEC = (ILOE/LOE) \times EC$$

$$IFF = (ILOE/LOE) \times FF$$

IEC = The increase in the estimated cost.

ILOE = The increase in the level of effort.

LOE = The level of effort contracted for the contract year in which the level of effort is increased.

EC = The estimated cost contracted for in the contract year in which the level of effort is increased.

IFF = The increase in the fixed fee.

FF = The fixed fee contracted for in the contract year in which the level of effort is increased.

This option may be exercised at any time or times prior to the end of the affected period provided however, that the exercise of such option must give the Contractor sufficient time to provide all of the man-hours for that period, including the increase, by the end of the affected period.

(b) Any exercise by the Government of its option rights under this clause shall be effected by written notice from the Contracting Officer.

(c) The exercise of the option shall be formally reflected by a modification to this contract increasing the estimated cost and fixed fee and adjusting the Level of Effort provision for the affected contract period.

**9.0 PERSONNEL REQUIREMENTS.** The contractor shall provide qualified personnel to manage and execute all aspects of the statement of work. Personnel shall meet the requirements specified in the Statement of Work.

**10.0 PAYMENT INSTRUCTIONS FOR MULTIPLE ACCOUNTING CLASSIFICATION CITATIONS**

These instructions are provided for the Contract Payment Office (DFAS Columbus) only, and are not contractor instructions.

Select Appropriate Instructions for	DFARS PGI Reference	Indicate applicable CLIN(s) or	Instruction for Use
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This Contract		SLIN(s).	
	252.204-0001 Line Item Specific: Single Funding (SEP 2009)		If there is only one source of funding for the contract line item (i.e., one ACRN)
	252.204-0002 Line Item Specific: Sequential ACRN Order (SEP 2009)		If there is more than one ACRN within a contract line item (i.e., informational subline items contain separate ACRNs), and the contracting officer intends funds to be liquidated in ACRN order
	252.204-0003 Line Item Specific: Contracting Officer Specified ACRN Order (SEP 2009)		If there is more than one ACRN within a contract line item, (i.e. informational sub-line items contain separate ACRNs), and the contracting officer intends the funds to be liquidated in a specified ACRN order, insert the following, including the specified order in the instruction
X	252.204-0004 Line Item Specific: by Fiscal Year (SEP 2009)	CLINS 4000, 4100, 4200, 4300, 4400, 4500, 6000, 6100, 6200, 6300, 6400, 6500, 7300, 7400, 7600, 7700, 9300, 9400, 9600, 9700	If there is more than one ACRN within a contract line item, [(i.e. informational sub-line items contain separate ACRNs), and the contracting officer intends the funds to be liquidated using the oldest funds first
	252.204-0005 Line Item Specific: by Cancellation Date (SEP 2009)		If there is more than one ACRN within a contract line item, (i.e. informational sub-line items contain separate ACRNs), and the contracting officer intends the funds to be liquidated using the ACRN with the earliest cancellation date first.
	252.204-0006 Line Item Specific: Proration (SEP 2009)		If there is more than one ACRN within a contract line item, (i.e. informational sub-line items contain separate ACRNs), and the contracting officer intends the funds to be liquidated in the same proportion as the amount of funding currently unliquidated for each ACRN.

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<b>If Line Item Specific funding is not appropriate, the contracting officer may select one of the contract wide specific instructions.</b>			
	252.204-0007 Contract-wide: Sequential ACRN Order (SEP 2009)	N/A	If the contracting officer intends the funds to be liquidated in sequential ACRN order
	252.204-0008 Contract-wide: Contracting Officer Specified ACRN Order (SEP 2009)	N/A	If the contracting officer intends the funds to be liquidated in a specified ACRN order
	252.204-0009 Contract-wide: by Fiscal Year (SEP 2009)	N/A	If the contracting officer intends the funds to be liquidated in fiscal year order
	252.204-0010 Contract-wide: by Cancellation Date ACRN Order (SEP 2009)	N/A	If the contracting officer intends the funds to be liquidated by cancellation date.
	252.204-0011 Contract-wide: Proration (SEP 2009)	N/A	If the contract or order that provides for progress payments based on costs, or if the contracting officer intends the funds to be liquidated in the same proportion as the amount of funding currently unliquidated for each ACRN
	252.204-0012 Contract-wide: Other (SEP 2009)	N/A	If none of the standard payment instructions identified above are appropriate, the contracting officer may insert other payment instructions, if they provide a significantly better reflection of how funds will be expended in support of contract performance; and are agreed to by the payment office and the contract administration office.

Accounting Data

SLINID	PR Number	Amount
400001	12PR07706-00	
LLA :		
AA See attached Financial Accounting Data Sheets Funding for CLIN 4000.		
430001	12PR07706-00	
LLA :		
AB See attached Financial Accounting Data Sheets Funding for CLIN 4300.		
600001	12PR07706-00	
LLA :		
AA See attached Financial Accounting Data Sheets		



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Funding for CLIN 6000.

630001 12PR07706-00 [REDACTED]  
 LLA :  
 AB See attached Financial Accounting Data Sheets  
 Funding for CLIN 6300.

BASE Funding [REDACTED]  
 Cumulative Funding [REDACTED]

MOD 01

600002 12PR07706-01 [REDACTED]  
 LLA :  
 AD See attached Financial Accounting Data Sheets  
 Funding for CLIN 6000.

600003 12PR07706-01 [REDACTED]  
 LLA :  
 AE See attached Financial Accounting Data Sheets  
 Funding for CLIN 6000.

600004 12PR07706-01 [REDACTED]  
 LLA :  
 AC See attached Financial Accounting Data Sheets  
 Funding for CLIN 6000.

MOD 01 Funding [REDACTED]  
 Cumulative Funding [REDACTED]

MOD 02

400002 12PR07706-02 [REDACTED]  
 LLA :  
 AF See attached Financial Accounting Data Sheets  
 Funding for CLIN 4000.

430002 12PR07706-02 [REDACTED]  
 LLA :  
 AB See attached Financial Accounting Data Sheets  
 Funding for CLIN 4300.

600005 12PR07706-02 [REDACTED]  
 LLA :  
 AF See attached Financial Accounting Data Sheets  
 Funding for CLIN 6000.

630002 12PR07706-02 [REDACTED]  
 LLA :  
 AB See attached Financial Accounting Data Sheets  
 Funding for CLIN 6300.

MOD 02 Funding [REDACTED]  
 Cumulative Funding [REDACTED]

MOD 03

400003 1300317990 [REDACTED]  
 LLA :  
 AG 1731319.W2F2.251.RAG1G.0.050120.2D.000000.A00001510069  
 Funding for CLIN 4000

430003 1300317990 [REDACTED]  
 LLA :  
 AH 1731319.W3F3.251.RAG1G.0.050120.2D.000000.A10001510069  
 Funding for CLIN 4300.

600006 1300317990 [REDACTED]  
 LLA :

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AG 1731319.W2F2.251.RAG1G.0.050120.2D.000000.A00001510069  
Funding for CLIN 6000.

630003 1300317990 [REDACTED]  
LLA :  
AH 1731319.W3F3.251.RAG1G.0.050120.2D.000000.A10001510069  
Funding for CLIN 6300.

MOD 03 Funding [REDACTED]  
Cumulative Funding [REDACTED]

MOD 04

410001 1300332221 [REDACTED]  
LLA :  
AJ 1731319.W2F2.251.RAG1G.0.050120.2D.000000.A00001596160  
Funding for CLIN 4100

440001 1300332221 [REDACTED]  
LLA :  
AK 1731319.W3F3.251.RAG1G.0.050120.2D.000000.A10001596160  
Funding for CLIN 4400

610001 1300332221 [REDACTED]  
LLA :  
AJ 1731319.W2F2.251.RAG1G.0.050120.2D.000000.A00001596160  
Funding for CLIN 6100

610002 1300332221 [REDACTED]  
LLA :  
AK 1731319.W3F3.251.RAG1G.0.050120.2D.000000.A10001596160  
Fund for CLIN 6100

630002 12PR07706-02 ([REDACTED])  
LLA :  
AB See attached Financial Accounting Data Sheets  
Funding for CLIN 6300.

630003 1300317990 ([REDACTED])  
LLA :  
AH 1731319.W3F3.251.RAG1G.0.050120.2D.000000.A10001510069  
Funding for CLIN 6300.

640001 12PR07706-02 [REDACTED]  
LLA :  
AB See attached Financial Accounting Data Sheets  
Funding for CLIN 6400

640002 1300341593 [REDACTED]  
LLA :  
AH 1731319.W3F3.251.RAG1G.0.050120.2D.000000.A10001510069  
Funding for CLIN 6400.

MOD 04 Funding [REDACTED]  
Cumulative Funding [REDACTED]

MOD 05

600006 1300317990 ([REDACTED])  
LLA :  
AG 1731319.W2F2.251.RAG1G.0.050120.2D.000000.A00001510069  
Funding for CLIN 6000.

610003 1300352175 [REDACTED]  
LLA :  
AG 1731319.W2F2.251.RAG1G.0.050120.2D.000000.A00001510069  
Funding for CLIN 6100

630002 12PR07706-02 ([REDACTED])  
LLA :

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AB See attached Financial Accounting Data Sheets  
Funding for CLIN 6300.

640003 1300352175 [REDACTED]  
LLA :  
AB See attached Financial Accounting Data Sheets  
Funding for CLIN 6400

MOD 05 Funding [REDACTED]  
Cumulative Funding [REDACTED]

MOD 06

410002 1300380082 [REDACTED]  
LLA :  
AL 1731319.W3F3.251.RAG1G.0.050120.2D.000000.A00001928823  
Funding for CLIN 4100

440002 1300380082 [REDACTED]  
LLA :  
AM 1731319.W2F2.251.RAG1G.0.050120.2D.000000.A10001928823  
Funding for CLIN 4400

440003 1300380082 [REDACTED]  
LLA :  
AN 1731319.W2F2.251.RAG1G.0.050120.2D.000000.A20001928823  
Funding for CLIN 4400

440004 1300380082 [REDACTED]  
LLA :  
AL 1731319.W3F3.251.RAG1G.0.050120.2D.000000.A00001928823  
Funding for CLIN 4400

MOD 06 Funding [REDACTED]  
Cumulative Funding [REDACTED]

MOD 07

410003 1300390253 [REDACTED]  
LLA :  
AP 1741319.W3F3.251.00014.0.050120.2D.000000.A00002024828  
Funding for CLIN 4100

440005 1300390253 [REDACTED]  
LLA :  
AQ 1741319.W2F2.251.00014.0.050120.2D.000000.A10002024828  
Funding for CLIN 4400

610004 1300390253 [REDACTED]  
LLA :  
AP 1741319.W3F3.251.00014.0.050120.2D.000000.A00002024828  
Funding for CLIN 6100

610005 1300390253 [REDACTED]  
LLA :  
AQ 1741319.W2F2.251.00014.0.050120.2D.000000.A10002024828  
Funding for CLIN 6100

MOD 07 Funding [REDACTED]  
Cumulative Funding [REDACTED]

MOD 08

420001 1300390253 [REDACTED]  
LLA :  
AP 1741319.W3F3.251.00014.0.050120.2D.000000.A00002024828  
Funding for CLIN 4200

450001 1300390253 [REDACTED]

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LLA :  
AQ 1741319.W2F2.251.00014.0.050120.2D.000000.A10002024828  
Funding for CLIN 4500

620001 1300390253 [REDACTED]  
LLA :  
AP 1741319.W3F3.251.00014.0.050120.2D.000000.A00002024828  
Funding for CLIN 6200

650001 1300390253 [REDACTED]  
LLA :  
AQ 1741319.W2F2.251.00014.0.050120.2D.000000.A10002024828  
Funding for CLIN 6500

MOD 08 Funding [REDACTED]  
Cumulative Funding [REDACTED]

MOD 09

420002 1300390253 [REDACTED]  
LLA :  
AR 1741319.W3F3.251.00014.0.050120.2D.000000.A20002024828  
Funding for CLIN 4200

620002 1300390253 [REDACTED]  
LLA :  
AR 1741319.W3F3.251.00014.0.050120.2D.000000.A20002024828  
Funding for CLIN 6200

MOD 09 Funding [REDACTED]  
Cumulative Funding [REDACTED]

MOD 10

640002 1300341593 ([REDACTED])  
LLA :  
AH 1731319.W3F3.251.RAG1G.0.050120.2D.000000.A10001510069  
Funding for CLIN 6400.

650002 1300390253 [REDACTED]  
LLA :  
AH 1731319.W3F3.251.RAG1G.0.050120.2D.000000.A10001510069  
Funding for CLIN 6500

MOD 10 Funding [REDACTED]  
Cumulative Funding [REDACTED]

MOD 11

640002 1300341593 [REDACTED]  
LLA :  
AH 1731319.W3F3.251.RAG1G.0.050120.2D.000000.A10001510069  
Funding for CLIN 6400.

640003 1300352175 ([REDACTED])  
LLA :  
AB See attached Financial Accounting Data Sheets  
Funding for CLIN 6400

MOD 11 Funding [REDACTED]  
Cumulative Funding [REDACTED]

MOD 12

450002 [REDACTED]  
LLA :  
AS 175139 W3F3 251 00014 0 050120 2D 000000 A00002633756

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MOD 12 Funding ██████████  
Cumulative Funding ██████████

MOD 13

730001 130046699100002 ██████████  
LLA :  
AT 1751319 W2F2 251 00014 0 050120 2D 000000 A10002633756

760001 130046699100004 ██████████  
LLA :  
AU 1751319 W3F3 251 00014 0 050120 2D 000000 A00002633756

930001 130046699100003 ██████████  
LLA :  
AT 1751319 W2F2 251 00014 0 050120 2D 000000 A10002633756

960001 130046699100005 ██████████  
LLA :  
AU 1751319 W3F3 251 00014 0 050120 2D 000000 A00002633756

MOD 13 Funding ██████████  
Cumulative Funding ██████████

MOD 14

730002 130046699100006 ██████████  
LLA :  
AT 1751319 W2F2 251 00014 0 050120 2D 000000 A10002633756

MOD 14 Funding ██████████  
Cumulative Funding ██████████

MOD 15

930002 130046699100007 ██████████  
LLA :  
AV 1751319 W3F3 251 00014 0 050120 2D 000000 A20002633756

960002 130046699100008 ██████████  
LLA :  
AV 1751319 W3F3 251 00014 0 050120 2D 000000 A20002633756

MOD 15 Funding ██████████  
Cumulative Funding ██████████

MOD 16

420002 1300390253 (██████████)  
LLA :  
AR 1741319.W3F3.251.00014.0.050120.2D.000000.A20002024828  
Funding for CLIN 4200

620002 1300390253 (██████████)  
LLA :  
AR 1741319.W3F3.251.00014.0.050120.2D.000000.A20002024828  
Funding for CLIN 6200

730003 130046699100011 ██████████  
LLA :  
AW 1761319 W2F2 251 00014 0 050120 2D 000000 A30002633756

760002 130046699100012 ██████████  
LLA :  
AX 1761319 W3F3 251 00014 0 050120 2D 000000 A40002633756

MOD 16 Funding 167446.21

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Cumulative Funding 3145252.21

MOD 17

740001 130046699100013 [REDACTED]  
 LLA :  
 AX 1761319 W3F3 251 00014 0 050120 2D 000000 A40002633756

770001 130046699100014 [REDACTED]  
 LLA :  
 AW 1761319 W2F2 251 00014 0 050120 2D 000000 A30002633756

770002 130046699100015 [REDACTED]  
 LLA :  
 AX 1761319 W3F3 251 00014 0 050120 2D 000000 A40002633756

940001 130046699100016 [REDACTED]  
 LLA :  
 AX 1761319 W3F3 251 00014 0 050120 2D 000000 A40002633756

970001 130046699100017 [REDACTED]  
 LLA :  
 AX 1761319 W3F3 251 00014 0 050120 2D 000000 A40002633756

MOD 17 Funding [REDACTED]  
 Cumulative Funding [REDACTED]

MOD 18

740002 130046699100018 [REDACTED]  
 LLA :  
 AY 1771319 W3F3 251 00014 0 050120 2D 000000 A50002633756

770003 130046699100019 [REDACTED]  
 LLA :  
 AY 1771319 W3F3 251 00014 0 050120 2D 000000 A50002633756

970002 130046699100020 [REDACTED]  
 LLA :  
 AY 1771319 W3F3 251 00014 0 050120 2D 000000 A50002633756

MOD 18 Funding [REDACTED]  
 Cumulative Funding [REDACTED]

MOD 19

740003 130046699100021 [REDACTED]  
 LLA :  
 AY 1771319 W3F3 251 00014 0 050120 2D 000000 A50002633756

770004 130046699100022 [REDACTED]  
 LLA :  
 AY 1771319 W3F3 251 00014 0 050120 2D 000000 A50002633756

970003 130046699100023 [REDACTED]  
 LLA :  
 AY 1771319 W3F3 251 00014 0 050120 2D 000000 A50002633756

MOD 19 Funding [REDACTED]  
 Cumulative Funding [REDACTED]

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## SECTION H SPECIAL CONTRACT REQUIREMENTS

### 1.0 HOURS OF OPERATION AND HOLIDAY SCHEDULE

1.1 The Office of Naval Research conforms to public holidays for Federal Employees. Contractor support will not be required on public holidays, except to the extent that travel for operational requirements is schedule. Federal Holidays for FY12 are listed below. A list of holidays for subsequent years is available at the Office of Personnel Management Website:

[http://www.opm.gov/operating\\_status\\_schedules/fedhol/2012.asp](http://www.opm.gov/operating_status_schedules/fedhol/2012.asp)

Monday, January 2	New Year's Day
Monday, January 16	Birthday of Martin Luther King, Jr.
Monday, February 20	Washington's Birthday
Monday, May 28	Memorial Day
Wednesday, July 4	Independence Day
Monday, September 3	Labor Day
Monday, October 8	Columbus Day
Monday, November 12	Veterans Day
Thursday, November 22	Thanksgiving Day
Tuesday, December 25	Christmas Day

\*If the actual date falls on a Saturday, the holiday will be observed the preceding Friday. If the holiday falls on a Sunday, the observance shall be on the following Monday.

1.2 In the event the Government is closed for any other purposes (e.g., inclement weather) contractor personnel may be allowed to work provided permission is granted by the Contractor and the COR. In the event Contractor personnel will be absent from the office for other reasons (e.g., sickness, vacation, training), these absences must be coordinated with the COR prior to their occurrence to the extent practicable.

**2.0 CONTRACTOR IDENTIFICATION.** All Contractors performing under this task order are required to clearly distinguish themselves from Federal employees through identification of their "Support Contractor" status. Identification includes, but is not limited to, the following: distinct badges; distinct office name plates and marking of office space; identification of "Support Contractor" in e-mail signature blocks, in voicemail greetings, when using Government letterhead and fax cover sheets, and on business cards. Letterhead, fax cover sheets and business cards may include the "Office of Naval Research" name, but shall not include the Office of Naval Research logo or any related graphic.

### 3.0 ONR 5252.237-9705 KEY PERSONNEL (DEC 88)

(a) The Contractor agrees to assign to the contract tasks those persons whose resumes were

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submitted with its proposal and who are necessary to fulfill the requirements of the contract as "key personnel". No substitutions may be made except in accordance with this clause.

(b) The Contractor understands that during the first ninety (90) days of the contract performance period, no personnel substitutions will be permitted unless these substitutions are unavoidable because of the incumbent's sudden illness, death or termination of employment. In any of these events, the Contractor shall promptly notify the Contracting Officer and provide the information described in paragraph (c) below. After the initial ninety (90) day period the Contractor must submit to the Contracting Officer all proposed substitutions, in writing, at least thirty (30) days in advance/forty-five (45) days if security clearance must be obtained, of any proposed substitution and provide the information required by paragraph (c) below.

(c) Any request for substitution must include a detailed explanation of the circumstances necessitating the proposed substitution, a resume for the proposed substitute, and any other information requested by the Contracting Officer. Any proposed substitute must have qualifications equal to or superior to the qualifications of the incumbent. The Contracting Officer or his/her authorized representative will evaluate such requests and promptly notify the Contractor in writing of his/her approval or disapproval thereof.

(d) In the event that any of the identified key personnel cease to perform under the contract and the substitute is disapproved, the contract may be immediately terminated in accordance with the Termination clause of the contract.

The following are identified as key personnel:

Labor Category  
First/M/Last Name

**4.0 ACCOUNTING SYSTEM.** In accordance with FAR 16.301-3(a), a cost-reimbursement contract may be used only when the contractor's accounting system is adequate for determining costs applicable to the contract. The Contractor's accounting system must be determined "adequate" for cost-reimbursement contracts by the Defense Contract Audit Agency (DCAA) or alternate federal agency to be eligible for task order award.

## **5.0 HOURS WORKED**

Travel shall be ordered in writing (e.g., email) by the COR, and the Contractor shall provide estimates of travel costs and associated hours estimated to perform the work (including travel time) to the COR for approval prior to finalizing travel arrangements. The estimate shall also address changes in work schedule. In the event that hours worked exceed 40 hours in any given week, the contractor shall reduce the amount of billable hours worked in that month by the amount of hours that exceeded 40 hours in that week. Any billable hours in excess of a normal pay period (defined as 1880 hours divided by the number of pay periods) shall be charged as



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straight time for that pay period and be reduced (as stated above) at an earlier or later time in that month. At no time shall the contractor charge overtime to the Government without prior approval by the contracting officer.

## **6.0 CONFERENCE AND MEETING SPACE**

The contractor may not incur any direct costs for conference or meeting space under this award without the prior written concurrence of ONR's Conferences, Events & Exhibits Communications Manager or the Director of the Corporate Strategic Communications Office, who will ensure compliance with ONR Instruction 5050.7B.

## **7.0 ENTERPRISE-WIDE CONTRACTOR MANPOWER REPORTING APPLICATION (ECMRA)**

The contractor shall report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this task order for the Office of Naval Research via a secure data collection site. The contractor is required to completely fill in all required data fields using the following web address <https://doncmra.nmci.navy.mil>.

Reporting inputs will be for the labor executed during the period of performance during each Government fiscal year (FY), which runs October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October 31 of each calendar year. Contractors may direct questions to the help desk, linked at <https://doncmra.nmci.navy.mil>.

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## **SECTION I CONTRACT CLAUSES**

Contract clauses shall be in accordance with Section I of the Basic IDIQ SEAPORT-E Multiple-Award Contract, which is hereby incorporated by reference.

### **ADDITIONAL FAR AND DFARS CLAUSES**

This task order incorporates one or more clauses by reference with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

<http://www.arnet.gov/far/>

**FAR 52.203-16** Preventing Personal Conflicts of Interest (DEC 2011)

**FAR 52.204-2** Security Requirements (AUG 1996)

**FAR 52.217-9** Option to Extend the Term of the Contract (MAR 2000) (In first blank of paragraph (a) insert "any time during period of performance," in second blank of paragraph (a) insert "1 day," and in paragraph (c), insert "60 months.")

**FAR 52.223-5** Pollution Prevention and Right-to-Know Information (MAY 2011)

**FAR 52.223-6** Drug-Free Workplace (MAY 2001)

**DFARS 252.204-7000** Disclosure of Information (DEC 1991)

**DFARS 252.204-7005** Oral Attestation of Security Responsibilities (NOV 2001)

**DFARS 252.215-7002** Cost Estimating System requirements (DEC 2006) (Applicable only to contract actions awarded on the basis of certified cost or pricing data)

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## **SECTION J LIST OF ATTACHMENTS**

Attachment 1: Non-Disclosure Agreement

Attachment 2: [REDACTED] Quality Assurance Plan

Attachment 3: [REDACTED] Quality Assurance Plan

Attachment 4: [REDACTED] and [REDACTED] DoD Contract Security Classification Specification (DD254)

Attachment 5: Financial Accounting Data Sheets